

CBA/Workshop Registration Form

Please complete this registration form, make one copy for your records and return this form with your check or credit card payment to: Michigan Association of School Boards
1001 Centennial Way, Ste. 400, Lansing, MI 48917-8249
P: 517.327.5900 · F: 517.327.0776

Name _____ Nickname for Badge _____

District Name _____ Email _____

Address _____

City _____ ZIP Code _____

District Telephone _____ Daytime Telephone _____

District Fax _____ Contact Person _____

Course	Location	Time	Date	Amount
Total Amount Enclosed				

Classes are filled in the order that completed registrations are received at MASB. You'll receive an email confirming your registration. MASB reserves the right to CANCEL any classes with fewer than 15 participants. Classes may be rescheduled due to weather.

Registration deadline is one week before the event; no refunds are given for cancellations within one week of the event; walk-ins accepted on a per space availability; substitutions may be made in lieu of cancellations; \$25 cancellation fee on any/all cancellations; billing fee is \$25 per attendee if payment isn't received by date of class.

Those needing special accommodations should contact Angel Davis at 517.327.5926 at least seven days prior to the class you plan to attend.

Payment Information

- Check enclosed made payable to: MASB Check # _____
- Check to follow – Registration faxed in advance
- Invoice school district and apply \$25 billing fee **Attn:** _____
- Credit Card Payment (**VISA and MASTERCARD** accepted)

Online Registration:

MASB is currently in the midst of database enhancements that impact online registration. To ensure consistent, reliable service to members, we will be taking paper registrations for events until the transition is complete. Thank you for your patience and understanding.

Account # _____ Exp. Date _____ Card Security Code _____

Signature of Card Holder _____